

A non-chronological
report about an
African animal

Week 5

Your task this week

- o **By the end of this week**, you will have created a non-chronological report about an African animal (linking to our topic about Africa).
- o Each day, this week, you will have a different task that will contribute to the making of your non-chronological report.

Day 1

Recapping features and researching your
chosen African animal

Features of a non-chronological report

Look at the example of a non-chronological report on the website ('Day 1- Examples').

What features do you notice the non-chronological report has?

Features of a non-chronological report

- o Title
- o Introduction
- o Subheadings
- o Paragraphs with factual, informative information
- o Pictures with captions
- o Interesting facts
- o Conclusion
- o Present tense
- o Third person
- o Formal tone

Your task for day 1

- o Today, you must **research your chosen African animal.**
- o Type your research information as **bullet points** and keep it safe for when you come to plan and write your report.
- o There are some **research ideas** on the next slide.

Day 1- Research ideas

Some things we suggest you research are:

- o What your animal looks like
- o Where your animal lives
- o What their habitat is like
- o What they eat
- o How they hunt
- o Interesting facts about them

Research

Good luck with your research!

Remember to type your research as bullet point notes and keep it safe.



Day 2

Planning your non-chronological report

Day 2

- o Today you must use your research to form a plan for your non-chronological report.
- o You must use the ‘**Day 2- Report Plan Template**’, on the website, to plan your report. Add the template to your weekly document, that you send to your teacher, so that it can be marked.

Day 2

- o The next few slides will help you with each section of your plan. They will give you ideas about what to include for the bullet points below the headings on your plan template (Day 2 – Report plan template).

You may need to do more research while completing the plan if you feel you do not have enough information.

Before you start, remember...

Use your research from day 1 to help you write the bullet points for your plan.

All information included in your report plan must be **factually correct** and **informative**.

This is only the plan and therefore **does not** need to be written in full sentences/ paragraphs. Write the information as **bullet point notes**.

Your plan **must** be **included in your weekly document** that you send to your teacher.

Step 1- Title

- o Your title should be **short** and inform the reader what your report is about.
- o E.g. African Elephants

Step 2- Introduction

The introduction to your report should include:

- o What African animal you are writing about
- o The animal's qualities (how they look)
- o What family the animal belongs to (e.g. Lion belongs to the cat family)
- o If they are endangered

Remember your information must be informative and factual. Use your research!

Step 3- Subheading and paragraph 1

- o You must plan a subheading (**e.g.** *Where do (animal's name) live?*)
- o In this paragraph, you must include facts about your subheading. (**e.g.** *where your animal lives, what time of the day do they roam around, what their habitat is like*).

Your paragraph must relate to your subheading! All information must be informative and factual. Use your research.

REMEMBER this is the plan so type your facts as bullet points.

Step 4- Subheading and paragraph 2

- o You now need to plan a second subheading (**e.g.** *What do (animal's name) eat?*)
- o In this paragraph plan, you must include the facts about this new subheading (**e.g.** *are they a carnivore? What specific things do they eat? When do they hunt? How do they hunt?*)

Your paragraph must relate to your subheading! All information must be informative and factual. Use your research!

REMEMBER this is the plan so type your facts as bullet points.

Step 5- Information/ fact box

- o You must include a fact box where you include **3-5 interesting facts** about your chosen animal.
- o The facts in this box can be facts about your chosen animal that aren't very well known. Facts that will **surprise** your reader while **informing** them at the same time.
- o This information must be factual and informative. Use your research!

Step 6- Pictures and captions

- o You should include at least **2 pictures** of your animal somewhere in your report with a **caption** below each picture. The pictures should **link** to what you have typed about in your report.
- o E.g.



Here is an African Elephant using its long, muscular trunk to pull leaves off of branches.

Plan what pictures you will use and what their captions will be.

Step 7- Conclusion

- o You need to plan one or two sentences to **sum up your report.**
- o You should not include new information in your conclusion.

Day 3

Typing your title, introduction, first subheading and paragraph and add 1 picture and caption.

Day 3

- o Today, you must use your plan to begin to type your non-chronological report.
- o You must type up your report in the document called '**Day 3 and 4 report template**'. This template has a report layout which means you just need to type your non-chronological report onto it.
- o **This must be added to your weekly document that you send to your teacher.**

Day 3- Continued

- o Today, you should **use your plan** to type your **title, introduction, 1st subheading and paragraph** as well as add a **picture with a caption**.
- o Look at the list on the next slide. It contains **more features** of a non-chronological report that you should look at before beginning to type it.

More features

Your non-chronological report **must** be typed using:

- o **Third person** (he, she, they, it)
- o **Present tense** (eats, runs, has)
- o **Full sentences** making **paragraphs**
- o **Formal language**
- o **Factual information**
- o **Descriptive language**

Challenges- You must meet whatever challenge you pick.

- o Challenge 1: Use **adventurous adjectives** when describing and **rhetorical questions**.
- o Challenge 2: **same as challenge 1 and** use commas to add detail.
- o Challenge 3: **same as challenge 1 and 2 and** use **varied sentence openers** (e.g. subordinating conjunctions, fronted adverbials).

Day 4

Typing your 2nd subheading and paragraph, information box and conclusion as well as adding your second picture with a caption.

Day 4

- o Today, you must finish your non-chronological report.
- o You must type your **2nd subheading and paragraph, information box, add your 2nd picture and caption and type your short conclusion.**
- o Remember to use your plan and research to finish typing your report.
- o Remember you are typing your report in the 'Day 3 and 4 report template' from yesterday.

A reminder of the challenges

- o Challenge 1: Use **adventurous adjectives** when describing and **rhetorical questions**.
- o Challenge 2: **same as challenge 1 and use commas to add detail.**
- o Challenge 3: **same as challenge 1 and 2 and use varied sentence openers** (e.g. subordinating conjunctions, fronted adverbials).



Day 5

Proofread and edit your work

Day 5

- o Today, you must **proofread** your non-chronological report to check it makes sense.
- o Then, use the '**Day 5- report checklist**', on the **website**, to see if you have left anything out that you need to **add** or if you need to **change** anything to improve your work.
- o Finally, **check your challenge**. Have you met it? If not, then amend your non-chronological report so that you do.

Well done!

We look forward
to reading your
plans and non-
chronological
reports Year 4!

BE PROUD OF
YOURSELF
FOR
HOW HARD
YOU'RE
WORKING.